Part-Time Fee Grant SAAS Funding

ADVICE

A number of the SVQ awards offered by GCVS are eligible for funding through a Part-Time Fee Grant (PTFG), available from the Student Awards Agency Scotland (SAAS). If successful, this funding can contribute towards the cost of an SVQ.

All the information you will need to apply for the PTFG is available on the SAAS website at Part-time Funding Guide - SAAS, but please see below for a brief introduction to the process.

How does it work?

The first step is to fill in our enrolment form and email it to svq@gcvs.org.uk along with a copy of your current job description. This will enable us to verify that you are registering for the award most suited to your job role. You should let us know at this point that you intend to apply for PTFG funding and we can confirm whether your award is eligible.

Am I eligible for the funding?

You must be earning less than £25,000 per annum and meet the residency criteria stated on the SAAS website.

If you have previously applied for SAAS, you should contact them to clarify if you are eligible for PTFG. You can call them on 0300 300 3137

Learn how to apply and what's involved...

Glasgow Council for the Voluntary Sector

SAAS Funding

How do I apply?

To apply for a PTFG, you must first create an online account at SAAS - Registration.

You will also need the following to hand when you complete the application:

- Your email address
- PTFG reference number (Learner ID), if you have previously applied for PTFG
- National Insurance Number
- Details of your annual income
- Name of the Learning Provider - Glasgow Council for the Voluntary Sector (GCVS)
- The full name of the award and the number of SCQF credits your SVQ award has.
- Please email svq@gcvs.org.uk if you don't already have this information

What happens next?

Once you have completed your online application, SAAS will check the information you have given. They will also contact GCVS to confirm that you are undertaking your award with us. If any of the information they have requested is missing or your answers are incomplete, they will contact you for clarification. This can slow down the process considerably, so please check your application thoroughly before submitting it.

Once SAAS has informed you of their funding decision, let us know straight away so we can organise your induction.

SAAS will pay the funding directly to GCVS as the learning provider.

Do you have any more questions about the form and the application process?

Please contact SAAS on SAAS_PTFG@gov.scot or call **0300 300 3137**

Or contact our SVQ Centre at GCVS on svq@gcvs.org.uk or **0141 332 2444**

Glasgow Council for the Voluntary Sector

Learn more about workplace qualifications and opportunities on our website.